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TO: Department and Chapter Commanders and Adjutants

FROM: Lamarr Couser, National Membership Director

DATE: March 6, 2026

SUBJECT: OER Online Submission Form via mydav.org & OER Kit

As we near the new election year for our departments and chapters, please remember that all Officer Election Reports (OERs) must be filed via the online OER submission form available through your Membership CRM page at mydav.org. These must be submitted within 10 days after the installation of your newly elected or appointed officers.

If you aren't already registered with mydav.org, please do so now. The OER User Guide is available at dav.org under Member Resources → Quick Links → Elected Officer Resources → [Officer Election Report MyDav.org – User Guide](https://mydav.org).

The [updated OER Kit](#), revised in February 2025, is available on our website. It's now only to be used as a tool to assist you in recording and certifying the results of the annual officer election and with any changes in officers during the membership year. Please discontinue use of earlier versions of the OER Kit.

As a reminder, only online submissions of the OER through the Membership CRM will be accepted; hard copies and emailed digital copies of OERs won't be accepted by DAV National Headquarters.

Chapters requiring assistance in filing an OER on mydav.org should contact their respective department. Any other questions about filing an OER can be sent to DAVOfficerSupport@dav.org.

Lamarr Couser
National Membership Director

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