

**DISABLED AMERICAN VETERANS
PATRICK HENRY CHAPTER 34
EXECUTIVE MEETING MINUTES
July 22, 2025**

OPENING CEREMONY

Commander (Cdr.) Ethel Smith opened the Executive Meeting at 3:00 p.m. Immediate Past Commander (IPC) Larry Griffin gave the opening Prayer and the Pledge of Allegiance was led by Junior Vice Commander (JVC) Curtis Lassiter. Cdr. Smith stated the purpose for us being here and read the Mission Statement as posted on our Conference's Room wall. Cdr. Smith declared the meeting open for business.

ROLL CALL OF OFFICERS

The following officers were present: Cdr. Ethel Smith, Senior Vice Commander (SVC) Rushton White, JVC (JVC) Curtis Lassiter, Treasurer Herbert Jones, Member-At-Large (MAL) Clarence Johnson, IPC Larry Griffin, and Adjutant Veranica Jordan. Chaplain (Ch.) Jeffery Benoit, Judge Advocate (JA) Robert Monroe, and Emergency Relief Chairperson Rodney Young were excused. Executive Committee (EC) Meeting had a quorum of Chapter Officers present in order to conduct the meeting.

TREASURER REPORT

Treasurer Herbert Jones stated CPA Juan Chavez is working on Chapter 34's AFR for 2024/2025. Just a reminder we are getting \$100, 000 from The Thrift Store instead of \$80,000.

CHAPLAIN

Cdr. Ethel Smith reported one of our members passed away, Comrade David Walker. Comrade Rodney Young is contacting the family. A card will be sent to the family on behalf of the chapter.

COMMUNICATION: Chapter 34 received an email from Chapter 6 inviting us to a Membership Drive at Eagle Park Picnic Shelter on Langley Air Force Base in Hampton, September 13, 2025. RSVP's due by August 15, 2025.

COMMITTEE REPORTS

Committee Reports were given by the chairperson or the respective committee representative for the following committees and these reports will also be given at the General Membership Meeting.

Welfare and Relief: Adjutant Veranica Jordan reported we assisted two veterans in June 2025. Both veterans were assisted with a place to stay. The total was \$1200.00.

Internal Audit Committee: Treasurer Herb Jones reported that the audit was held July 12, 2025 at 10 am in Chapter 34's Conference Room.

Nominating Committee: No Report

Entertainment: JVC Curtis Lassiter gave an update on the Veteran's Outreach for 20 September 2025. JVC Lassiter stated the committee is waiting on price quote from two caterers. The Chapter will not be using Chapter or Thrift Store funds. Also, JVC Lassiter is registering Chapter 34 for the 2025 Williamsburg Chamber of Commerce Rockin Retro Christmas Parade, Sunday, December 7, 2025 starting at 5 p.m. The Junior Vice will have more information at the General Membership Meeting, August 2, 2025.

Membership Committee: SVC Rushton White gave a detailed report on where Chapter 34 is concerning meeting quota and membership. We have 536 full life members and 43 paying members and our quota for this Fiscal Year is 29 new members.

LVAP: SVC Rushton White reported Chapter 34's members need to report hours volunteering. Chapter's hours are down from the last Fiscal Year.

Thrift Store: No Report.

CSO: SVC Rushton White reported for the Fiscal Year 24/25 the CSO's made 295 interactions with veterans. This included completing education information, DIC and insurance cards. Chapter 34's CSOs will have a virtual CMS Training Thursday, July 24, 2025 at 1 p.m.

CDCE (VAWS): SVC Rushton White attended The CDCE Meeting July 11, 2025 and gave a detailed report on different events and will present this information at the General Membership Meeting, August 2, 2025.

Building Committee: SVC Rushton White and MAL Clarence Johnson talked about staying in suite 106 and configuring this suite to fit our needs.

Building Maintenance: A request for lights repair was put into the landlord three weeks ago. MAL Johnson will submit another request in writing.

Bylaws Committee: No Report

Budget: No Report

IT: MAL Clarence Johnson gave a report on several projects that are ongoing at Chapter 34. This includes upgrading the front door lock, computers, telephones, internet and replacing the chairs. MAL Johnson will present update to the body at the General Membership Meeting, September 6, 2025

WEB Master: No Report.

UNFINISHED BUSINESS: None

NEW BUSINESS:

SVC Rushton White will check on having an event at Texas Roadhouse, Yorktown, September 25, 2025.

Cdr. Ethel Smith reminded the Committee of the 43rd Annual West Point Crab Carnival on Saturday, October 4, 2025 In West Point, VA. We will need volunteers from the body to participate for the Carnival.

Cdr. Smith informed the Committee that the Department Fall Conference is October 14-19, 2025 in Chesapeake, VA. Cdr. Ethel Smith, SVC Rushton White , JVC Curtis Lassiter, Treasurer Herbert Jones, IPC Larry Griffin and Comrade Jerome Payton are the delegates for the conference.

JVC Curtis Lassiter and Adjutant Veranica Jordan will get with the manager of the Golden Corral to discuss Golden Corral Military Appreciation. JVC Lassiter will discuss information with the body at the General Membership Meeting August 2, 2025.

SVC Rushton White will be sending out information and sign-up for the 5K Virtual Run, which is November 8-11, 2025.

Cdr. Ethel Smith reminded the committee of Thanksgiving and Christmas Dinners for 2025. We are purchasing Twenty-five dinners for each occasion at approximately \$80 per dinner. Adjutant Veranica Jordan will have more information at the October 4, 2025 General Membership Meeting.

IPC Larry Griffin informed the committee that the Veteran's Hunt will be on or about November 15, 2025 for \$400. IPC Griffin will keep the body informed on this event.

SVC Rushton white brought in sample shirts and a hat to be sold to raise money for the Chapter. SVC White will have these items at General Membership Meeting.

Cdr. Ethel Smith is requesting every Committee Chairperson prepare a continuity book for their committee. This will make for a better transition for future incoming chairpersons.

SVC Rushton White prepared a long range calendar for events and activities Chapter 34 is involved with for the next three months. SVC White will distribute and explain the calendar to the body at the General Membership Meeting August 2, 2025.

GOOD OF THE ORDER

Treasurer Herbert Jones recommended Chapter 34 has a retreat annually.

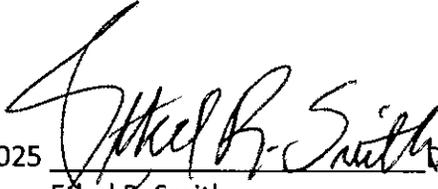
IPC Larry Griffin stated there will be a Pancake Breakfast, Saturday, July 26, 2025, 9-11 a.m., Brickshire Owners Club. New Kent veterans and active military are invited to come and bring their family.

IPC Larry Griffin stated New Kent County Lions Club will have their Annual Shrimp Feast Saturday, August 16, 2025, Providence Forge Recreation Association Building, 9900 Carriage Road, 4-7 p.m., and admission is \$40.00.

Cdr. Ethel Smith informed the committee that "Home For The Holiday" project is coming up. This year there will also be a "Here For The Holiday" project that will sponsor those unable to go home. We're hoping to sponsor 10 members.

CLOSING CEREMONY

A motion was moved to adjourn the meeting. Cdr. Ethel Smith gave a tribute to the fallen veterans. IPC Larry Griffin closed the meeting with a prayer and Cdr. Smith adjourned the Executive Committee Meeting at 4:55 p.m. The next Executive Committee Meeting will be August 26, 2025 at 3:00 p.m.

	Date 22 July 2025		Date 22 July 2025
Veranica S Jordan		Ethel R. Smith	
Adjutant		Commander	